August 27, 2025

Dear John Williams School #5 “Bobcat” Families,

I hope you have enjoyed the summer break and the beautiful weather. The first day of school, September 4, 2025, is fast approaching. We are looking forward to welcoming everyone back to a new and exciting school year.

Our hours for the 2025-2026 school year are:

* K – 6 Students: 9:00 am to 3:30 pm
* Pre K Students: 8:45 am – 2:45 pm

Our team has been working diligently to prepare for the school year. The health and safety of our students and staff are my top priority and it is critical that students are provided high-quality learning experiences. Our vision at John Williams School #5, is that “*All students will become academically prepared and responsible members of the greater community.”* To ensure that our students are developing the skills and knowledge to positively contribute to society, I will seek the support of parents and the community.

As a school community we have identified four academic priorities related to ELA, ELA Foundations, Math and Academic Culture. Our goal as a school community is to provide equitable experiences to every child across the district, everyday! Our goal is to have 95% (or higher) attendance rate for the entire school. Throughout the year, there will be opportunities for you to become involved in the Parent Teacher Organization, School Based Planning Team and our monthly Family Nights. There will be events to celebrate our students and initiatives for you to support school improvement.

This year we have a new Cell Policy, as required by Education Law §2803.This policy prohibits student use of internet-enabled devices during the school day (including all classes, homeroom periods, lunch, recess, study halls, and passing time) on school grounds (any building, structure, athletic playing field, playground, or land contained within the boundary of a school or district or BOCES facility), unless under an exception (i.e., IEP/Section 504). Students are discouraged from bringing electronic devices to school. John Williams School #5 is not responsible for stolen, lost, or damaged personal electronic devices brought to school. If students bring devices to school, the devices must be silenced and turned over to the Classroom Teacher.

You will find your child’s suggested classroom supply list on our website. Classroom assignments are noted on the student information sheet. Please review, update and return the Student Information Sheet to school. Bussing information will be mailed out by the transportation department near the end of August, however, if you have any changes that have to be made to your child’s transportation, please call the school’s main office 585-325-2255 or connect with us through the school’s email at [Info5@rcsdk12.org](mailto:Info5@rcsdk12.org)

I am committed to leading with integrity, compassion, and support. My staff and I are devoted to ensuring all students receive educational experiences in a safe and healthy environment that is exciting, engaging and supportive to all students’ needs. Thank you for all that you do and I look forward to working with you this year.

Warm regards,

Tiffany D. Lee

Principal